

Inclusive Technology Lab Advisory Council

February 22, 2016

10-11. LIB 256

Summary Notes

Attendees: Cheryl Ash, Megan Currie, Bowen Hui, Skye Mooney, Kim Partanen, Darcy Siemens, Deanna Simmons, Barbara Sobol

Regrets: Mary Ellen Gabias, Carolyn MacHardy

Minutes: Kim Partanen

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1. Software licensing
 - a. Discussed the future possibility of institution wide licensing for some of the more popular software in the lab
 - b. Will look at lab stats to see which software is being used the most
 2. Renovation
 - a. Looked at images of the proposed layout for the lab to be completed over the summer
 - b. Questions arose regarding the accessibility of pod seating
 - c. Talked about having a 'sound proof' room incorporated into the space for Dragon dictation and students working with tutors
 3. Staffing
 - a. Staffing of the lab for the 2016/17 school year is needed
 - b. A job description will be submitted for classification
 4. Measuring success
 - a. In the coming months statistics for room and software usage will be gathered and a survey will go out to Disability Resource Centre students
 - b. Discussed the different ways that students are making use of the space
 - c. Workshops so far have not been attended, but a Library Guide is being developed with training materials for students. Recommendation to include videos of software benefits.
 5. Lab ideas
 - a. Tactile printing (stereo copier) for the lab
 - b. Touch screen all in one PC's
 - c. Tactile map of campus
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