

# SMART Board Set-Up Instructions

## Limited Set-Up (projector and audio only)

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With the SMART Board, you can project your computer's display onto the whiteboard without using the SMART board software. You can practice PowerPoint presentations or watch a DVD.

### Using the SMART Board:

1. Sign out the SMART Board kit from the Library Services Desk. The remote control in the kit is required to turn the projector on and off.
2. On the projector, unlock and flip down the mirror cover, if it has not already been done.
3. Turn on your laptop.
4. Turn on the projector using the remote control in the SMART Board kit.
5. Connect the video cable from the wall to your laptop (this is the wider 15 pin VGA cable).  
**Note for Mac laptops:** If you have a Mac laptop, you will need a VGA adapter. VGA adapters can be signed out from the Library Services Desk.
6. Press **Function key (Fn)** and the corresponding **Function Number Key (F#)** on the keyboard to display your laptop screen on the SMART Board. The Function Number Key will vary depending on the brand and model of your laptop.

### Turning off the SMART Board:

1. On the remote control, press the **OFF** button two times.
2. Close the projector's mirror cover and lock it.

**Note:** The SMART Board is not a conventional whiteboard; please do not write on it with anything other than the SMART Board pens. Also, please make sure your hands are clean before you touch the whiteboard.

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