



Inclusive Technology Lab Terms of Use Agreement

Student Name:	
Library Barcode:	
Email Address:	Local Phone Number:

To Be Completed by LTA During Orientation	Check
Discussed Terms of Use below	
Provided tour of ITL	
Provided introduction to assistive software use / user guides on desktop	
Provided overview of ITL borrowing collection	
Reviewed safety and security procedures / Phone	
Reviewed opportunities for training	
Asked the student if they have specific questions	
Reviewed Library hours / ITL closes 15 minutes before library closes	
Reviewed \$10 replacement fee on library account if Salto key not returned	
LTA Name:	

As part of the Library, the ITL supports students registered with the Disability Resource Centre and functions as a laboratory space to learn about, evaluate and experiment with assistive technology.

The *Terms of Use* below apply to all people authorized with ITL access:

- Be respectful of others using the space
- Use the equipment and technology appropriately and with care
- Report any concerning activity to the Library Service Desk and/or Campus Security immediately
- Do not leave any personal belongings unattended
- Turn off all ringers on cell phones; they are not permitted in the ITL

Student Signature: _____

Date Signed: _____
(MM/DD/YYYY)